





# Aquatics

New Britain  
**PARKS,  
RECREATION**  
and Community Services Department



## Aquatics Positions

-  **Assistant Aquatics Director**
-  **Pool Manager/Senior Swim Instructor**
-  **Lifeguards/Swim Instructors**
-  **Pool Attendant**

## Application Deadline

**Friday, March 19, 2021 at 3:45pm**

Late applications will be accepted only at the Department's discretion.

### Assistant Aquatics Director

Assists the Aquatics Director and performs other duties as necessary.

### Pool Manager/ Senior Swim Instructor

Pool Managers & Senior Swim Instructors supervise all aquatics activities and staff during assigned operation hours.

### Lifeguards/Swim Instructors

Swim Instructors and Lifeguards work with the community to provide a safe, fun, and welcoming environment at each aquatics facility.

### Pool Attendant

Assists all aquatics staff in keeping facilities clean, safe, and welcoming for all patrons.

**Directions:** Please complete the aquatics application packet and return to the New Britain Parks and Recreation office, 27 West Main Street, Room 302, New Britain, CT 06051. The aquatics application must include, City of New Britain application, supplemental questions, aquatics test, and a letter of recommendation. All applicants will receive a receipt of confirmation. Successful applicants will be contacted to schedule an interview. Only completed applications will be accepted. Call (860) 826-3360 for questions.

City of New Britain  
Affirmative Action/Equal Opportunity/Equal Access Employer  
**APPLICATION FOR EMPLOYMENT**  
**27 West Main Street, New Britain, CT 06051**  
**(860) 826-3404**



\_\_\_\_\_  
Social Security No.

(Print information in ink, or type)

Office Use Only

1. Job Applying For				Q _____ V	
(use title on job announcement) (exam no.)				NQ _____ DV	
2. Your Name				Edu _____ Rev. by: _____	
(print) Last Name First Middle				Exp. _____	
3. Address				Other _____	
(Number and Street, Road or Post Office Box)				Score _____ Rank _____	
City State Zip Code				Score _____ Rank _____	
4. Have you ever served in the U.S. Armed Forces during periods of conflict? Yes <input type="radio"/> No <input type="radio"/>				5. Telephone Number (with area code) ( ) -	
6. Are you over age 18? <input type="radio"/> Yes <input type="radio"/> No				7. Email Address	

8. Education

A. Did you graduate from high school? Where? \_\_\_\_\_

Yes	No	Month	Year	If "No", highest grade completed

B. If you have a high school equivalency certificate, give year and place the certificate was granted:

Year	Place

C. List any colleges, business schools, or technical school you attended:

Name of School	Location	Course or Major	Dates Attended	Degree

D. Other training (special courses, work training programs, armed forces training). Give name and location where training was given, dates attended, subject of training, and other details related to the job for which you are applying.

NOTE: Applications are kept on file for three (3) months from date of receipt unless otherwise noted.

9. EXPERIENCE: Start with your present or last job and work backwards listing all paid or unpaid, full or part-time work, military service, and summer jobs performed during the last 10 years. Use additional sheets of paper if necessary. Work performed more than 10 years ago may be given if it applies to the job for which you are applying.

May we contact your present employer?

☐

Yes

☐

No

1) Starting Date Month/Year	Ending Date Month/Year	Name and Address of Employer
Salary	Hours per week	Name, title and telephone number of your Supervisor
Reason for leaving		
Your Job Title: Your duties:		
2) Starting Date Month/Year	Ending Date Month/Year	Name and Address of Employer
Salary	Hours per week	Name, title and telephone number of your Supervisor
Reason for leaving		
Your Job Title: Your duties:		
3) Starting Date Month/Year	Ending Date Month/Year	Name and Address of Employer
Salary	Hours per week	Name, title and telephone number of your Supervisor
Reason for leaving		
Your Job Title: Your duties:		

10. References: List the name, address and telephone number of three persons with knowledge of your character, experience and ability. Do not list relatives. Use professional, not personal, references. (Current and former employers, teachers/professors, etc.)

Name\_\_\_\_\_Address\_\_\_\_\_Tel.\_\_\_\_\_

Name\_\_\_\_\_Address\_\_\_\_\_Tel.\_\_\_\_\_

Name\_\_\_\_\_Address\_\_\_\_\_Tel.\_\_\_\_\_

11. Special Skills and Abilities. Show licenses, (including drivers); machines you operate; languages other than English which you speak, read and write well; typing and shorthand speeds, computer skills, and any other special abilities or knowledges relating to the job for which you are applying.

12. CERTIFICATION: I certify that all statements made on or in connection with this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I understand that incomplete, false, or inaccurate information may result in the rejection of this application and that false information may result in my dismissal if employed. I understand that I will be required to pass a medical examination and background check as a condition of appointment. As part of the medical examination process, I may be required to undergo a drug screen. The signing of this application will serve as consent to the drug screen examination.

Date

Signature of Applicant

Rev. 1/2017



# CITY OF NEW BRITAIN

DEPARTMENT OF PARKS, RECREATION,  
AND COMMUNITY SERVICES

EST. 1871

WWW.NEWBRITAINCT.GOV

## 2021 Summer Aquatics Supplemental Questions (*New Candidates*)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Directions:** New summer applicants must complete all portions of the packet: supplemental questions, summer aquatics test and both sides of the application. Once complete, submit application packet and letter of recommendation to the parks and recreation department by Friday, March 19, 2021. Successful applicants will be contacted to schedule an interview. Please answer the following questions to the best of your ability:

**1. Why did you choose to obtain (or pursuing) your lifeguard certification?**

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**2. Describe your ability to work as part of a team.**

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**3. The lessons we take from obstacles we encounter can be fundamental to later success in life. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?**

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**4. Some applicants have a background, identity, interest or talent that is so meaningful they believe their application would be incomplete without it. If this sounds like you, then please share your story.**

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**5. Are you certified in Red Cross Lifeguard Training?**

YES

NO

**6. Are you certified in Water Safety Instruction?**

YES

NO

**7. Are you available to work May 31-August 28, 2021?**

YES

NO

## 2021 Summer Aquatics Test (New Candidates)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Directions:** The questions below are multiple choice, there is only one correct answer for each question. Please write your answer on the line located left of the question.

**1. What time should you arrive to work?**

\_\_\_\_\_

- a) Scheduled work time.
- b) Within five minutes after the scheduled report time.
- c) Fifteen minutes early.
- d) Whenever you get there.

**2. You witness a co-worker stealing City property (air pump, speaker, table, etc), what do you do?**

\_\_\_\_\_

- a) Report what you saw to your immediate supervisor.
- b) Tell your co-worker that you saw him/her.
- c) Tell the co-worker who took the item(s) to put them back.
- d) Mind your business and do not say anything.

**3. The Parks and Recreation Department should be involved in your social media site (such as Facebook/Twitter) in the following manner:**

\_\_\_\_\_

- a) Photos with you in your staff t-shirt while drinking alcohol.
- b) Photos of the kids involved in the events that you are working with.
- c) Status updates throughout the day, play-by-play of your day at work.
- d) None of the above.

**4. The most important job of a lifeguard is:**

\_\_\_\_\_

- a) To put on suntan lotion.
- b) To make sure everyone using the pool is having a good time.
- c) To enforce the rules and ensure the safety of all patrons using the pool and the facilities.
- d) To call EMS if an emergency occurs.

**5. Lifeguards are hired to perform emergency procedures and care for patrons until:**

\_\_\_\_\_

- a) EMS personnel are called.
- b) EMS personnel arrive and take over.
- c) A parent or legal guardian take over and bring the patron/child to the hospital.
- d) The victim's condition worsens.

**6. During your shift, you rotate lifeguard stations with other lifeguards to:**

\_\_\_\_\_

- a) Practice getting up and down in the chair.
- b) Remain alert
- c) Avoid being bored.
- d) Avoid getting sunburn.

**7. You should immediately summon EMS personnel for:**

\_\_\_\_\_

- a) A 22 year old who has a fever and vomited twice during the previous night.
- b) A 50 year old experiencing knee pain after an afternoon swim.
- c) A 60 year old complaining of nausea, profuse sweating and shortness of breath for an hour
- d) An 8 year old who was hit in the leg by a baseball and now has a large bruise.

**8. Four children run into each other on the pool deck. Child A falls back, hits her head on the deck and is unconscious. Child B falls to her knees and complains that her knee hurts. Child C remains standing, but his lip is bleeding slightly. Child D does not appear to be injured. Which child should you care for first?**

\_\_\_\_\_

- a) Child A
- b) Child B
- c) Child C
- d) Child D